

# **WHEATPIECES PARISH COUNCIL**

## **FULL COUNCIL MEETING**

**ON WEDNESDAY 14<sup>TH</sup> DECEMBER 2022 AT 7.00PM**

**AT THE WHEATPIECES COMMUNITY CENTRE**

**PRESENT:** Cllr. Meredith, Cllr. Reid, Cllr. Abel,  
Cllr. Saunders

**IN ATTENDANCE:** E Rust (Clerk)

**ABSENT:** Cllr Millett, Cllr. Dempster

### **MINUTES**

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting and thanked them for their attendance despite the weather conditions. The meeting started late at 7:15pm due to not being quorate at 7pm

#### **1256/FC - PUBLIC PARTICIPATION**

No members of the public were in attendance

#### **1257/FC - APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Pullen, Cllr. Shyamapant & County Cllr. Smith

#### **1258/FC - DECLARATIONS OF INTEREST**

There were no declarations of interest

#### **1259/FC -TO APPROVE THE MINUTES OF THE MEETING HELD ON WEDNESDAY 2<sup>ND</sup> NOVEMBER 2022**

The minutes of the Full Council meeting held on Wednesday 2<sup>nd</sup> November 2022 were approved and adopted.

**Proposed: Cllr. Abel Seconded: Cllr. Reid**

**Agreed**

#### **1260/FC - COMMUNITY SAFETY MATTERS**

The latest Crime Report had been received and duly circulated to Members. Cllr. Pullen expressed her concerns prior to the meeting regarding the fact that there is a crime reported nearly everyday and would like to know how many of these crimes were solved satisfactorily. PSCO Tracey Magovern and Inspector Ash Gardner are coming to the office in January to discuss in more detail and determine the level of reporting the Parish requires, including a split of the crimes relating to the Wheatpieces Estate.

## 1261/FC – COUNTY COUNCILLOR’S REPORT

County Cllr. Smith had forwarded a report which had been duly circulated to Members and taken as read.

## 1262/FC - BOROUGH COUNCILLOR’S REPORT

The Borough Councillor report had been received and duly circulated to Members. The report was taken as read. The report referred to Community Warm Spaces facilities at the Community Centre. This will be discussed in more detail in agenda item 1266/FC

## 1263/FC – FINANCIAL MATTERS

- a) The members considered the budget for the Community Centre for the forthcoming financial year (April 2023 – March 2024)

**Action: Clerk to add to Full Council Agenda in January 2023 for approval**

- b) Members considered the first draft of the Parish Precept/Budget for the forthcoming year (April 2023 – March 2024) and has taken into account extra expenditure as a result of Tewkesbury Meadows becoming part of the Wheatpieces Parish with effect from 1<sup>st</sup> April 2023

**Action: Clerk to add to Full Council Agenda in January 2023 for approval**

- c) Members approved the cost of £350.00 for the inspection of the flooring in the extension because of bubbles forming since the fit and cost will be covered by monies held in Retention from the initial build

**Proposed: Cllr. Saunders    Seconded: Cllr. Abel**

**Agreed**

**Action:**

- d) Members approved the annual renewal of the Data Protection Fee at a cost of £35.00 due on 1<sup>st</sup> January 2023. Question was raised of who we pay this to and what does it cover

**Proposed: Cllr. Reid    Seconded: Cllr. Meredith**

**Agreed**

**Action: Clerk to provide more information regarding the Data Protection Fee**

- e) Members approved the annual renewal of the Campaign to Protect Rural England (CPRE) membership at a cost of £36.00 in October 2022

**Proposed: Cllr. Reid    Seconded: Cllr. Meredith**

**Agreed**

- f) Members approved the renewal of the annual hosting of the Parish Website at £199.00+VAT

**Proposed: Cllr. Reid    Seconded: Cllr. Saunders**

**Agreed**

- g) The schedule of invoices paid on the 7th of December 2022 was approved as follows:

Cheques from Lloyds main Parish Council account = **£893.80**

Standing Orders & Direct Debits from main Parish Council account = **£1,095.75**

Payments from the Business Debit Card on the Lloyds main Parish Council account = **£113.76**

Cheques from TSB Sports Field account = **£440.00**

Cheques from the Barclays Community Centre account = **£2348.79**

Cheques from the Extension/Community Infrastructure Levy (CIL) = **£350.00**

**Proposed: Cllr. Saunders    Seconded: Cllr. Abel**

**Agreed**

- h) Members approved the Reimbursements from the Lloyds main Parish Council account = **£39.35**

**Proposed: Cllr. Saunders    Seconded: Cllr. Abel**

**Agreed**

Cllr. Meredith thanked Theresa Shurmer for setting up the payments and Cllr. Abel and Cllr. Pullen for signing the cheques.

## **1264/FC - PLANNING APPLICATIONS**

Members considered the amended planning application from Bloor Homes ref 22/00834/OUT. The changes are very minimal and arise from the slight change to the proposed bus route, which now runs in a more circular route around the developable area at the centre of the site. As such, the layout at the centre of the site is now shown as a two cul-de-sac arrangement, with a pedestrian/cycle link connecting the two areas to ensure permeability.

There has also been a slight change to the shape of the developable area within the centre of the site to accommodate the revised bus route, including a slightly increased carriageway width for the proposed bus route. However, the amount of developable area remains the same.

Finally, some very minor additional tweaks have been made given the above changes including:

- Change in the shape of green corridor (where the LEAP is towards the centre of the site)
- Minor changes to drainage basin shapes
- Minor changes to footpath routes (see yellow dotted lines on the framework plan)
- An additional pedestrian connection to Rudgeway Lane is also shown to the west of the site

## **1265/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)**

- Cllr Meredith confirmed all heating units were signed off on Tuesday 6<sup>th</sup> December 2022 and the inspection completed. The Defects Liability period will be effective from this date
- The linking of the 2 additional aircon units has taken place which will enable the Community Centre Manager to control from the system
- We have planning permission and building regulations for the solar panels and the installation will provisionally take place on 23rd January 2023 and will take approx. 2 weeks to complete. Wheatpieces Parish Council (WPC) are considering extra costs to upgrade the solar panels which will enable the panels to be monitored for usage and faults etc. The price will be confirmed in due course
- SK Heating have now removed all boilers and radiators, this has generated more space in the boiler room
- Members approved the cost of £1,331.46 +VAT for SK Heating to link the additional aircon units to the main system

**Proposed: Cllr. Meredith    Seconded: Cllr. Reid  
Agreed**

## **1266/FC – COMMUNITY WARM SPACES**

A discussion took place with members regarding providing a Community Warm Space at the Community Centre. A grant could be available and although this too late to commence for the Christmas period, more information is to be obtained to consider it for the new year

- Dates and availability of the Community Centre to be determined. Was suggested we use Meeting Room 1 for two days per week from 9am to 1pm
- We know the grant available is £500.00 for set up and £500.00 towards costs but need to determine what is necessary to be eligible for the grant and what it covers

- Community Centre Manager to advertise and confirm any interest
- Parish Councillors to arrange and volunteer
- Findings to be taken to the next Full Council meeting on 12<sup>th</sup> January 2023
- Through discussion it was noted the WPC does not link to the Facebook page for the Community Centre and could. It does have a link to a booking form. Members felt there should be a timetable available for regular events visible on the website and or Facebook page. Also noted that WPC should remove the out-of-date notices ie Job Vacancy and Tender for Cleaning Contract

**Action: Cllr. Abel to discuss in more detail with Community Centre Manager**

**Action: Clerk to remove notices from website & add Community Centre timetable to the next Community Centre Committee meeting on 26<sup>th</sup> January 2023 & add Community Warm Spaces to Full council agenda on 12<sup>th</sup> January 2023**

### **1267/FC – CORRESPONDENCE**

Tewkesbury Council (TBC) are undertaking a consultation on the re-introduction of a Public Space Protection Order (PSPO) in relation to Dog Fouling. Once the order has been passed, WPC will print and laminate notices to be placed on the gate entrances to Jenny’s Field.

**Action: Clerk to arrange when PSPO has been passed**

### **1268/FC – MEMBERS REPORTS**

- Cllr. Meredith highlighted the Christmas trees and lights erected in the corridor at WPC carried out by Aileen Meredith
- Cllrs Meredith confirm that the Stage 2 planting has taken place at the Community Centre Gardens including the planting of bulbs and new shrubs. A further quote has been requested for replanting the Central Green Area on the estate to be included in next year’s budget.
- It has been confirmed that Tewkesbury Meadow will come into the WPC with effect from 1<sup>st</sup> April 2023
- Cllr. Saunders attended the Being a Better Councillor training and confirmed that the training was useful overall. Mention of training for Being a Better Councillors should anyone be interested. Cllr Saunders thanks the Clerk and Theresa Shurmer for arranging the training
- Cllr Saunders attended the Remembrance Services in Tewkesbury. Commented on how well organised and attended it was and confirmed that the Scout Group have agreed to create Bee Hotels for the ongoing environmental project for the estate

### **1269/FC – ENVIRONMENT AND COMMUNITY CENTRE COMMITTEE MEETINGS**

Members confirmed the date of the next Environment and Community Centre Committee meeting on Thursday 26<sup>th</sup> January 2023 at 7pm and 7:35pm respectively

### **1270/FC - SEPARATE BUSINESS**

*Members then moved into confidential business:*

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

## **DATE OF NEXT MEETINGS**

### **Full Council Meeting**

**Thursday 12<sup>th</sup> January 2023 at 7:00pm**  
at the Wheatpieces Community Centre (in the New Hall)

### **Environment Committee**

**Thursday 26th January 2023 at 7:00pm**  
at the Wheatpieces Community Centre (Meeting Room 2)

### **Community Centre Committee**

**Thursday 26th January 2023 at 7:35pm**  
at the Wheatpieces Community Centre (Meeting Room 2)

The meeting closed at 8:40pm