

# **WHEATPIECES PARISH COUNCIL**

## **FULL COUNCIL MEETING**

**ON THURSDAY 12<sup>TH</sup> JANUARY 2023 AT 7.00PM**

**AT THE WHEATPIECES COMMUNITY CENTRE**

**PRESENT:** Cllr. Meredith, Cllr. Reid, Cllr. Abel,  
Cllr. Saunders, Cllr. Pullen, Cllr. Shyamapant, Cllr. Dempster

**IN ATTENDANCE:** County Cllr. Vernon Smith  
E Rust (Clerk)  
T Shurmer (Responsible Finance Officer)  
PCSO Tracey Magovern  
PCSO Claire Dyer

**ABSENT:** Cllr. Millett

### **MINUTES**

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting and thanked them for their attendance

#### **1271/FC - PUBLIC PARTICIPATION**

No members of the public were in attendance

#### **1272/FC - APOLOGIES FOR ABSENCE**

No apologies were received

#### **1273/FC - DECLARATIONS OF INTEREST**

There were no declarations of interest

#### **1274/FC - TO APPROVE THE MINUTES OF THE MEETING HELD ON WEDNESDAY 14<sup>TH</sup> DECEMBER 2022**

The minutes of the Full Council meeting held on Wednesday 14<sup>th</sup> December 2022 were approved and adopted

**Proposed: Cllr. Reid                      Seconded: Cllr. Saunders**

**Agreed**

#### **1275/FC - COMMUNITY SAFETY MATTERS**

The latest Crime Report had been received and duly circulated to Members. PCSO Magovern and PCSO Dyer were welcomed and introduced to the members. Following on from a meeting between Wheatpieces Parish Council (WPC), Sergeant Ash Gardner & PCSO Magovern, WPC have requested that future reporting will be stripped down to the Wheatpieces Estate only

PCSO Magovern confirmed that both herself and PCSO Dyer are new to the force and the area and have been in the role for 5 months

PCSO Magovern confirmed that of the initial full report for Walton Cardiff area, the three reports of Public Fear, Alarm, Distress related to the Wheatpieces Estate and details are as follows:

- Parcel delivery dispute between neighbours – Resolved
- Youths causing disturbance with trolley – Resolved
- Late night disturbance caused by verbal argument – Resolved

There was also a report of Assault Without Injury which related to the Wheatpieces Estate which was also resolved however no information can be provided for it due to Data Protection. It has been confirmed that the PCSO's will attend the Parish Council meetings on a quarterly basis going forward unless there is a significant incident which may require attendance. Cllr. Meredith wished the PCSO's good luck in their new roles and asked Members if they had any questions

Q: What areas do the PCSO's cover?

A: PCSO Magovern – Ashchurch, Northway & Twynning  
PCSO Dyer – Tewkesbury Town, Mitton & Priors Park

However, they cover these areas between them along with assisting areas further afield

Q: Have the PCSO's attended other Parish Council meetings?

A: This is the first meeting attended and PCSO Magovern is planning to attend the next Northway Parish Council meeting

The PCSO's were thanked for their attendance and left the meeting at 7:15pm

**Action: Clerk to distribute PCSO's mobile number and email addresses to the Members**

## **1276/FC – COUNTY COUNCILLOR'S REPORT**

County Cllr. Smith had forwarded a report which was duly circulated to Members and taken as read. He wished everyone a Happy New Year and confirmed the following in addition to the report:

- The Northway Bridge resurfacing will be taking place between 17<sup>th</sup> and 24<sup>th</sup> January 2023 which will have an impact on traffic
- M5 Junction 9 – National Highways are going into consultation in July. They are still proposing the change of the junction to mirror Junction 10 in Cheltenham. This is being opposed by Gloucester County Council (GCC) and all local businesses within Tewkesbury, notably Moog are strong opposers of the proposed change
- Cllr. Meredith asked if the pumps for the floodwater at the Morrisons junction had been installed which County Cllr. Smith confirmed had been and should be sufficient
- Cllr. Pullen raised the state of the road to the new Bloor offices, noting the exposed manhole/drainage covers and the curb side

**Action: Cllr Meredith will contact John Launchbury at Bloor to raise the issue**

- Cllr. Pullen also raised issue with the poorly repaired potholes in the road by the Abbey, County Cllr. Smith confirmed there is a major resurfacing maintenance scheme in place for the road scheduled for March 2023
- Cllr. Reid raised issue with poor condition of Jubilee Way noting substantial cracks and subsidence particularly at the pub end. County Cllr. Smith asked the Clerk to email with details and he will raise the issue

**Action: Clerk to email County Cllr. Smith regarding Jubilee Way**

- Cllr. Meredith asked if reimbursement of the annual weed spray will be included in the GCC budget this year. County Cllr. Smith is 99% certain this will be included in the budget and will confirm when passed on 15th February 2023

**Action: Clerk to email County Cllr. Smith on 15<sup>th</sup> February to confirm**

County Cllr. Smith left the meeting at 7:40

### **1277/FC - BOROUGH COUNCILLOR'S REPORT**

No report was received from the Borough Councillor as no meetings have been held

- Cllr. Meredith asked if Tewkesbury Borough Council (TBC) have confirmed their Borough Council Tax percentage and Cllr. Reid advised it is not yet known until confirmed in the relevant meeting
- Cllr. Pullen asked if there was any update on Healings Mill as had heard there may be plan for development. Cllr. Reid advised that she is not aware of any proposal or decisions

### **1278/FC – FINANCIAL MATTERS**

- a) A budget for the Community Centre for the financial year 2023/2024 had been circulated to Members, the expected costs for 2023/2024 were £61,094.17 against an expected income of £64,240.00. Members duly agreed the Community Centre budget for 2023/2024  
**Proposed: Cllr. Abel                      Seconded: Cllr. Pullen**  
**Agreed**
- b) The Parish Precept/Budget for 2023/2024 had been circulated to Members for perusal. Following a discussion Members agreed to the figures presented for precept, these figures equalled an annual increase of £0.02 per Band D property to £44.12 (0.04% increase over the previous year) and a Parish precept figure of £61,534.17 was agreed  
**Proposed: Cllr. Pullen                      Seconded: Cllr. Reid**  
**Agreed**  
**Action: Clerk to advise TBC accordingly**
- c) Members approved the renewal of the Parish Council mailboxes at an annual cost of £555.20+VAT  
**Proposed: Cllr. Meredith                      Seconded: Cllr. Shyamapant**  
**Agreed**
- d) Members approved the grant applications for The John Moore Primary School and Tewkesbury Cricket Club at £500.00 per application  
**Proposed: Cllr. Reid                      Seconded: Cllr. Saunders**  
**Agreed**  
**Action: Clerk to advise applicants and Responsible Finance Offices to issue cheque payments**
- e) The schedule of invoices paid on the 5<sup>th</sup> of January 2023 was approved as follows:  
Cheques from Lloyds main Parish Council account = **£1,645.90**  
Standing Orders & Direct Debits from main Parish Council account = **£935.75**  
Payments from the Business Debit Card on the Lloyds main Parish Council account = **£0.00**  
Cheques from TSB Sports Field account = **£110.00**  
Cheques from the Barclays Community Centre account = **£1,059.50**  
Cheques from the Extension/Community Infrastructure Levy (CIL) = **£19,208.34**  
**Proposed: Cllr. Saunders                      Seconded: Cllr. Shyamapant**  
**Agreed**

- f) Members approved the Reimbursements from the Lloyds main Parish Council account = **£12.15**  
**Proposed: Cllr. Saunders Seconded: Cllr. Shyamapant**  
**Agreed**

Cllr. Meredith thanked Theresa Shurmer for setting up the payments and Cllr. Abel and Cllr. Pullen for signing the cheques. Cllr. Meredith thanked Theresa Shurmer for the preparation of the Parish Precept/Budget and acknowledged the extensive work conducted to do so

#### **1279/FC - PLANNING APPLICATIONS**

No planning applications were received. Cllr. Meredith had contacted Bloor Homes for an update on planning proposal (ref 22/00834/OUT) and was advised they have made minor changes to the plans for landscaping amendments and the application should be going for approval at the end of February 2023

#### **1280/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)**

- Members approved the cost of £2,650.00 + VAT to upgrade the solar panel installation with the latest technology  
**Proposed: Cllr. Shyamapant Seconded: Cllr. Abel**  
**Agreed**
- Cllr. Meredith confirmed the scaffolding is going up at the Community Centre on Friday 20<sup>th</sup> January 2023 and installation of the panels will commence on Monday 23<sup>rd</sup> January 2023 and will take approximately 2 weeks
- Theresa Shurmer and Cllr. Meredith have reconciled all the costings to date and despite the extra, additional costs we have incurred the project is still within the costs laid out in the original estimate. This said, £7K will need to be moved from Reserve Account to the CIL account to cover payments but will be clawed back upon completion and retentions held on the extension.  
**Proposed: Cllr. Pullen Seconded: Cllr. Abel**  
**Agreed**  
**Action: Theresa Shurmer to move fund between accounts accordingly**

#### **1281/FC – COMMUNITY WARM SPACES**

A discussion took place with members regarding providing a Community Warm Space at the Community Centre. Members feel this is an important option to offer the community and could also continue throughout the year on a Warm Space/Coffee morning basis. Members to decide what to offer and what days of the week and create Advertisement for the Website, Noticeboards and Community Centre. If there is significant attendance and interest the Parish will apply for the Grant Application to aid funding of the project. It was noted that the temperatures in the meeting rooms is not sufficient to keep warm enough. The air conditioning units are set to a maximum of 23°c and this is not sufficient to keep larger rooms warm

**Action: Cllr. Meredith to discuss increasing the temperature with the Community Centre Manager**  
**Action: Clerk to confirm dates and availability to all members. Add Warm Spaces/Coffee Morning to the Community Centre Committee Meeting on 26<sup>th</sup> January 2023**

## **1282/FC – CORRESPONDENCE/MEMBERS REPORTS**

No correspondence was received prior to the meeting

### **MEMBERS REPORTS:**

Cllr. Meredith confirmed the maintenance carried out on the Community Centre Gardens by Rob Edwards, Little n Large Gardens commenting on the excellent work carried out so far comprising of:

Stage 1: Cutting back of all Hedges (complete)

Stage 2: Planting of bulbs and replanting (complete)

Stage 3: Adding colour to the central grass area (quote received and to be approved at the next Full Council meeting)

Cllr. Reid noted that one part of the hedge was not reduced in height and asked why

**Action: Cllr. Meredith will check with Rob Edwards**

**Action: Clerk to add approval of the quote for Stage 3 to the agenda for the next Environment Committee meeting**

Cllr. Reid has a third edition of 'Being a Better Councillor' book and would like to obtain the latest edition

**Action: Clerk to obtain latest addition**

Cllr. Reid raised issue with the condition of Woodland Walk as very muddy, overgrown and in need of resurfacing. Also there is a lot of litter needing clearing

**Action: Clerk to contact TBC regarding resurfacing and ask our resident litter pickers to walk through and do a litter pick**

Cllr. Reid noted the poor state of the drainage at the Costcutter car park along with reporting the loose paving.

**Action: Cllr. Meredith to contact Brad Cooper of Folly Gardens regarding this**

Discussion held with Members regarding having a timetable on our website for the Community Centre. Theresa Shurmer contacted Aubergine (website provider) regarding this and having a calendar on the site would not meet with Accessibility legislation requirements. Agreed that information regarding regular activities at the centre needs to be displayed somewhere on our website. Cllr. Reid noted Stoke Orchard's Parish website as a good example to look at.

**Action: Clerk to investigate Stoke Orchard site and find an alternative to a calendar for WPC website along with ideas of how to improve it. Check our contract with Aubergine and consider improvements**

## **1283/FC - LOCAL GOVERNMENT ACT 1972 – SECTION 85 (VACATION OF OFFICE BY FAILURE TO ATTEND MEETINGS)**

Cllr. Dempster was in attendance therefore this agenda item was no longer relevant

## **1284/FC - SEPARATE BUSINESS**

*Members then moved into confidential business:*

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

## **DATE OF NEXT MEETINGS**

**Environment Committee**

**Thursday 26th January 2023 at 7:00pm**

at the Wheatpieces Community Centre (Meeting Room 2)

**Community Centre Committee**

**Thursday 26th January 2023 at 7:35pm**

at the Wheatpieces Community Centre (Meeting Room 2)

**Full Council Meeting**

**Thursday 2<sup>nd</sup> February 2023 at 7:00pm**

at the Wheatpieces Community Centre (in the New Hall)

The meeting closed at 8:40pm

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