

WHEATPIECES PARISH COUNCIL

FULL COUNCIL MEETING

ON WEDNESDAY 6TH APRIL 2022 AT 7.00PM

AT THE WHEATPIECES COMMUNITY CENTRE

PRESENT: Cllr. Meredith, Cllr. Reid, Cllr. Abel, Cllr. Millett,
Cllr. Pullen, Cllr. Saunders

IN ATTENDANCE: A Fendt, (Community Centre Manager)
T Shurmer (Clerk)

MINUTES

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting

1142/FC - PUBLIC PARTICIPATION

No members of the public were in attendance

1143/FC - APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Shyamapant, County Cllr. Smith, and PCSO Ben Tylour. Cllr. Dempster was absent.

1144/FC - DECLARATIONS OF INTEREST

There were no declarations of interest

1145/FC -TO APPROVE THE MINUTES OF THE MEETING HELD ON WEDNESDAY 9TH MARCH 2022

The minutes of the Full Council meeting held on Wednesday 9th March 2022 were approved and adopted.

Proposed: Cllr. Reid Seconded: Cllr. Abel

Agreed

1146/FC - COMMUNITY SAFETY MATTERS

PCSO Tylour had forwarded a report for the area showing crime statistics for the period 9th March 2022 to 3rd April 2022 compared to the 9th March 2021 to 3rd April 2021, this had been duly circulated to Members. There were a total of nine incidents for the period in 2022 compared to a total of thirty nine incidents in 2021. A discussion followed and Members agreed that, in addition to the crime report they would like to be advised of the outcomes of incidents on previous reports. Cllr. Saunders will send an email to PCSO Tylour requesting this information.

Action: Cllr. Saunders to request PCSO Tylour to advise of the outcomes of incidents on previous reports.

1147/FC – COUNTY COUNCILLOR’S REPORT

County Cllr. Smith had forwarded a report which had been duly circulated to Members. The report included updates on the following: Gloucestershire County Council’s (GCC) Covid-19 response, Gloucestershire Fire and Rescue Service (GFRS) helping with Ukraine war effort, GCC Ukrainian motion, Greener Gloucestershire, free licences for Platinum Jubilee Street parties. Members agreed to take the report as read.

1148/FC - BOROUGH COUNCILLOR’S REPORT

No Borough Councillor’s report had been submitted.

1149/FC - COMMUNITY CENTRE

- The Community Centre Manager had forwarded a report on the Community Centre which had been duly circulated as follows:
 - Work in meeting room 1 has been completed inclusive of painting, replacement flooring and curtains.
 - A further grant has been received in respect of Omnicron recovery from Tewkesbury Borough Council (TBC) in the sum of £1,303.53.
 - The Community Centre Manager will pursue options for a vending machine.
 - Members were also advised that the commercial part of British Gas is ceasing with effect from 1st May 2022 and a refund will be issued from this date to mid-August in respect of the Care Plan contract.
- The financial report on the Community Centre for the months ending February and March 2022 had been circulated to all. The overall surplus for the financial year 2021-2022 is £13,317.52 against a budgeted surplus of £5,434.57.
- The Annual Inspection Report of the children’s play area in the Community Centre grounds carried out on the 31st January 2022 had been circulated to Members. The items that had been highlighted were low risk or very low risk, however, the Community Centre Manager advised that the seats on the swings required replacement and that he will obtain costings to repair/replace the seats on the swings.
Action: Community Centre Manager to obtain costings to repair/replace the seats on the swings in the children’s play area
Action: Clerk to place on the next Full Council agenda ‘To consider the quotations for the replacement/repair of the swing seats in the children’s play area.

1150/FC – FINANCIAL MATTERS

- a) Members approved the renewal of the annual membership to the Gloucestershire Association of Parish and Town Councils (GAPTC) at a cost of £876.57 with effect from 1st April 2022
Proposed: Cllr. Abel Seconded: Cllr. Reid
Agreed
Action: Clerk to renew the annual membership to GAPTC accordingly
- b) The schedule of invoices paid on the 6th April 2022 were approved as follows:
Cheques from Lloyds main Parish Council account = **£27,806.19**
Standing Orders and Direct Debits from main Parish Council account = **£1,090.23**
Paid by the Business Debit Card on the Lloyds main Parish Council account = **£451.98**
Cheques from the Barclays Community Centre account = **£11,429.00**
Proposed: Cllr. Abel Seconded: Cllr. Pullen
Agreed

- c) The schedule of reimbursements paid on the 6th April 2022 was approved as follows:
Cheques from Lloyds main Parish Council account = **£31.68**
Proposed: Cllr. Abel Seconded: Cllr. Pullen
Agreed

1151/FC - PLANNING APPLICATIONS

No planning applications had been received for consideration

1152/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)

Members were advised the Chairman and Community Centre Manager had held further meetings with Ian Mather of Withycombe Design Services Ltd to discuss the decarbonisation of the Community Centre. Tenders are now being sought for both solar panels and heating units, pre-tender visits have taken place by contractors, and it is hoped the tenders will be available for consideration at the next Full Council meeting scheduled for the 4th May 2022. Cllr. Meredith advised that he is also in communication with TBC's Planning Officer in relation to TBC's planning requirements for the installation of the solar panels.

Action: Clerk to place on the next Full Council agenda 'To consider the tenders for the installation of solar panels at the Community Centre' and 'To consider the tenders for the installation of heating units at the Community Centre'

1153/FC – POLICIES

- Cllr. Saunders advised that he had carried out a review of the Privacy notice and the Hirers Privacy notice which both appeared to be fine. He also requested to peruse the model policies on the Society of Local Council Clerks (SLCC) and/or the GAPTC websites, which should be up to date with the General Data Protection Regulation (GDPR) to compare to the Parish Council's notices.

Action: Clerk to forward a copy of the model Privacy notice and Hirers Privacy notice on the Society of Local Council Clerks (SLCC) and/or the GAPTC websites to Cllr. Saunders

- Cllr. Abel requested a further policy is forwarded for review.
- Cllr. Pullen requested the Grant Policy is forwarded for review.

Action: Clerk to forward the Grievance Policy to Cllr. Abel for review and the Grant Policy to Cllr. Pullen for review

1154/FC - CORRESPONDENCE

- Members were advised that GAPTC are holding their Annual General Meeting (AGM) on Saturday 23rd July 2022 and are currently inviting Parish Councils to consider submitting a Resolution for debate at the AGM. No resolutions were put forward.
- Members were advised of an invitation from the Mayor and Mayor-Elect at Tewkesbury Borough Council to the Chair of the Parish Council, accompanied by a guest, to attend the TBC Mayor making ceremony taking place on Tuesday 10th May 2022 at Tewkesbury Abbey. Cllr. Meredith is unable to attend this ceremony, Cllr. Saunders advised that he would advise the Clerk if he is available to represent the Parish Council at this ceremony.

Action: Cllr. Saunders to advise the Clerk of his availability to attend the TBC Mayor making ceremony scheduled for Tuesday 10th May 2022.

Action: Clerk to advise TBC accordingly

- Members were advised of an invitation for a representative of the Parish Council to attend the Tewkesbury Fields Care Home reopening event on Thursday 21st April 2022 following refurbishment. Cllr. Millett advised she is available to attend this event.

Action: Clerk to advise Tewkesbury Fields Care Home accordingly

1155/FC – MEMBERS REPORTS

- Members were advised that following the previous meeting, Bloor Homes had forwarded an electronic plan of their proposals on land south of Jenny’s field. The Clerk was requested to circulate this to Members who were asked for it to remain confidential until the public consultation has taken place. Bloor Homes had advised that upon reviewing the Parish boundary map, the Wheatpieces Parish boundary encompasses 40% of the proposals, whilst 60% of the proposals fall within Ashchurch Rural Parish Council’s boundary.

Action: Clerk to circulate the electronic plan of Bloor Homes proposals on land south of Jenny’s field to all Members

- Members were advised Tewkesbury Town Colts are in the process of acquiring new equipment to maintain football pitches and that they may try it out on the pitches on Jenny’s field.
- Members were advised Cllr. Meredith has been in communication with TBC in relation to grass cutting on the estate which is due to commence later this week. TBC advise that this will be carried out on a 4 to 5 week cycle as opposed to a 3 to 4 week cycle previously. A discussion followed and Borough Cllr. Reid was requested to follow this up with TBC as this frequency was unacceptable to the Parish.

Action: Borough Cllr. Reid to follow up with TBC the frequency of the grass cutting on the Wheatpieces estate

- Members agreed the first visit to carry out weed spraying on the estate should be requested to be carried out

Action: Cllr. Meredith to request Smartcut Ltd to carry out the first visit to weed spray the estate

- Members were advised that a new Outreach/Education Officer is starting at the Nature Reserve next week and will carry out sessions with children after school and during the school holidays.
- An enquiry was made in relation to works being carried out in the middle part of the Woodland Walk. The Parish Council have not been informed of any works in this area, however, Members were advised it is the responsibility of TBC to maintain. Cllr, Meredith will look at the works that are being carried out.

Action: Cllr Meredith to look at the works being carried out in the middle part of the Woodland Walk.

1156/FC - SEPARATE BUSINESS

Members then moved into confidential business:

Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

To approve the separate minutes of the meeting held on Wednesday 9th March 2022

To discuss staffing matters

DATE OF NEXT MEETING

Annual Parish Meeting

Wednesday 20th April 2022 at 7.00pm

Full Council Meeting

Wednesday 4th May 2022 at 7.00pm

at the Wheatpieces Community Centre (in the new hall)

The meeting closed at 8.00pm