

# **WHEATPIECES PARISH COUNCIL**

## **FULL COUNCIL MEETING**

**ON WEDNESDAY 9<sup>TH</sup> MARCH 2022 AT 7.00PM**

**AT THE WHEATPIECES COMMUNITY CENTRE**

**PRESENT:** Cllr. Meredith, Cllr. Reid, Cllr. Abel, Cllr. Dempster,  
Cllr. Millett, Cllr. Shyamapant

**IN ATTENDANCE:** Kevin Haynes, Land Director, Bloor Homes Western  
Andrew Winstone, Planning Manager, Bloor Homes Western  
Police Community Support Officer (PCSO) Ben Tylour  
Sergeant (Sgt) Eleanor Hammond  
A Fendt, (Community Centre Manager)  
T Shurmer (Clerk)

### **MINUTES**

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting

#### **1122/FC - PUBLIC PARTICIPATION**

No members of the public were in attendance

#### **1123/FC - APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Pullen, Cllr. Saunders and County Cllr. Smith

#### **1124/FC - DECLARATIONS OF INTEREST**

There were no declarations of interest

#### **1125/FC - TO APPROVE THE MINUTES OF THE MEETING HELD ON THURSDAY 3<sup>RD</sup> FEBRUARY 2022**

The minutes of the Full Council meeting held on Thursday 3<sup>rd</sup> February 2022 were approved and adopted.

**Proposed: Cllr. Reid    Seconded: Cllr. Shyamapant**

**Agreed**

At 7.05pm PCSO Ben Tylour and Sgt. Eleanor Hammond joined the meeting

#### **1126/FC – BLOOR HOMES WESTERN**

Kevin Haynes, Land Director, and Andrew Winstone, Planning Manager, of Bloor Homes Western were in attendance to present to the Parish Council pre-application proposals for approximately 250 homes on land south of Jenny's field and the new offices for Bloor Homes Western.

They gave a brief overview of the land, which had been promoted for development via the Tewkesbury Borough Local Plan, and they displayed a map outlining their proposals.

They advised that the site is in the neighbouring parish of Ashchurch Rural Parish Council but due to its proximity to Wheatpieces parish they wished to consult with the Parish Council. Pre-application discussions have taken place with Tewkesbury Borough Council (TBC), Gloucestershire Highways and National Highways and Bloors advised that, as part of the proposals, access to the proposed site will be from Bluebell Road to include bus access.

They also confirmed that up to 40% of the proposed housing would be social housing.

Bloors advised they have also been in consultation with Tewkesbury Town Colts Football Club as they are proposing within this application to provide up to x5 football pitches and a pavilion/changing facilities.

A public open space area (POS) is earmarked for where the gas pipeline is located.

They advised that they hope to submit an outline planning application to TBC late Spring but would carry out public consultation beforehand.

At 7.30pm the representatives from Bloor Homes Western were thanked for their attendance and presentation and they duly left the meeting.

### **1127/FC - COMMUNITY SAFETY MATTERS**

PCSO Taylour circulated a crime report for the area for the period 3<sup>rd</sup> February 2022 to 7<sup>th</sup> March 2022, he proceeded to explain to Members what the different categories of the report related to and the ongoing work of the Police within the community.

An enquiry was made in relation to parking issues occurring in one of the courtyards on the estate. PCSO Taylour advised that the Police have the power to ticket a vehicle if it is causing an unnecessary obstruction but have limited powers if a vehicle is not causing an obstruction and no powers at all if it is in a private parking area.

A discussion followed on the issue occurring in one of the courtyards on the estate and the Police offered to mediate between the relevant parties. PCSO Taylour requested a copy of the email correspondence the Parish Council has received in relation to the issue and he advised that he will visit the resident to discuss the option of mediation.

**Action: Clerk to forward to PCSO Taylour a copy of the email correspondence the Parish Council has received in relation to the parking issue in one of the courtyards on the estate.**

At 7.50pm PCSO Taylour and Sgt. Hammond were thanked for their attendance and duly left the meeting.

### **1128/FC – COUNTY COUNCILLOR’S REPORT**

County Cllr. Smith had forwarded a report which had been duly circulated to Members. The report contained updates on the Gloucestershire County Council (GCC) 2022/2023 approved budget, the new GCC project to support young families and the proposed GCC route of a 26 mile ‘cycle spine’. Members agreed to take the report as read.

### **1129/FC - BOROUGH COUNCILLOR’S REPORT**

Cllr. Reid had submitted a report which had been duly circulated to Members. The report advised that TBC have appointed a new Chief Executive who will take up his role in June 2022 in addition to the approved TBC budget for 2022/2023.

## 1130/FC - COMMUNITY CENTRE

- The Community Centre Manager had forwarded a report on the Community Centre which had been duly circulated. Members were advised that there had been a huge increase in the latest gas bill for the centre, there had also been a leak under the floorboards at the back of the main hall which has been rectified and the Chairman and the Community Centre Manager are currently holding meetings with air conditioning specialists as part of the decarbonisation of the centre.
- An enquiry was made in relation to the provision of a vending machine for the centre, the Community Centre Manager advised that he is still pursuing this but that quotations to provide these services have been difficult to obtain since the pandemic. The Community Centre Manager requested Members to advise him of any companies that they are aware of who currently provide vending machine services.

### **Action: Members to advise the Community Centre Manager of any companies that they are aware of who currently provide vending machine services**

- Members were advised, at the recent service of the Community Centre carried out by British Gas, that he had been advised that British Gas are closing their commercial operations at the beginning of June 2022. There is currently a British Gas Care Plan service in place for the Community Centre until August 2022 and the Community Centre Manager was advised that British Gas will write to customers 42 days before the service is due for renewal to advise accordingly.
- The financial report on the Community Centre for the month ending January 2022 had been circulated to all and was taken as read. The Community Centre accounts are currently looking healthy.

## 1131/FC – FINANCIAL MATTERS

- a) Members approved the annual renewal of the sticker licence for the current four brown garden waste bins at a cost of £50.50 per bin with effect from 1<sup>st</sup> April 2022

**Proposed: Cllr. Meredith    Seconded: Cllr. Abel**

**Agreed**

**Action: Clerk to renew the sticker licences with TBC accordingly**

- b) Members approved the renewal of the annual membership to the Society of Local Council Clerks (SLCC) with effect from 1st April 2021

**Proposed: Cllr. Reid    Seconded: Cllr. Shyamapant**

**Agreed**

**Action: Clerk to renew the annual membership to the SLCC accordingly**

- c) The schedule of invoices paid on the 3<sup>rd</sup> March 2022 were approved as follows:

Cheques from Lloyds main Parish Council account = **£560.35**

Standing Orders and Direct Debits from main Parish Council account = **£1,132.87**

Paid by the Business Debit Card on the Lloyds main Parish Council account = **£609.61**

Cheques from the TSB Sportsfield account = **£1,044.00**

Cheques from the Barclays Community Centre account = **£3,549.56**

**Proposed: Cllr. Shyamapant    Seconded: Cllr. Reid**

**Agreed**

## 1132/FC – TEWKESBURY BOROUGH PARISH BOUNDARY REVIEW DRAFT RECOMMENDATIONS

A copy of the Tewkesbury Borough Parish Boundary Review draft recommendations report had been circulated to Members for information and consideration. The recommendation for Ashchurch and Wheatpieces is as follows:

*It is considered that the residents of The Meadows, and any residents of future development in this area, would have a stronger identity to the community of Wheatpieces Parish rather than Ashchurch Rural Parish.*

*In order to reflect the identities and interests of the residents of The Meadows, and for effective and convenient government for that community, it is recommended that the boundary for Wheatpieces Parish is extended to take in land/properties forming part of The Meadows development, running along Rudgeway Lane, west along the existing boundary line of Ashchurch Rural Parish and north following the River Swilgate (again reflecting the existing Ashchurch Rural Parish boundary) increasing the electorate of Wheatpieces Parish by 264 (based on the current electorate). It is considered that Rudgeway Lane and the River Swilgate provide clearly defined boundaries going forward.*

Following a discussion Members requested that TBC are advised that Wheatpieces Parish Council are supportive of the recommendations for Ashchurch and Wheatpieces.

**Action: Clerk to advise TBC accordingly**

### **1133/FC - PLANNING APPLICATIONS**

No planning applications had been received for consideration

### **1134/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)**

➤ Members were advised the Chairman and Community Centre Manager had held meetings with Ian Mather of Withycombe Design Services Ltd to discuss the decarbonisation of the Community Centre. Quotations from Withycombe Design Services had been submitted for engineering design services to develop two elements of works required for decarbonisation (heating units and solar panels), each to include the specifications, drawings, forms of tender and design risk assessment followed by project managing the installations. A separate quotation was submitted for each element and Members agreed to accept the Withycombe Design services quotations for each element.

**Proposed: Cllr. Meredith    Seconded: Cllr. Millett**

**Agreed**

**Action: Cllr. Meredith to advise Withycombe Design Services accordingly**

➤ Following a discussion Members agreed for an initial amount of £15,000.00 to be earmarked in reserves towards the provision of the decarbonisation of the centre until final costs have been obtained

**Proposed: Cllr. Meredith    Seconded: Cllr. Reid**

**Agreed**

**Action: Clerk to transfer the sum of £15,000.00 into earmarked reserves towards the provision of the decarbonisation of the centre**

### **1135/FC – THE QUEEN’S PLATINUM JUBILEE 2022**

Members agreed for the purchase of x2 plaques from the Royal British Legion Industries for the recently planted English Oak Trees to commemorate the Queen’s Platinum Jubilee at a cost of £119.99 per plaque

**Proposed: Cllr. Reid    Seconded: Cllr. Shyamapant**

**Agreed**

**Action: Clerk to organise the purchase of x2 plaques from the Royal British Legion Industries for the recently planted English Oak Trees to commemorate the Queen’s Platinum Jubilee**

### **1136/FC – ANNUAL PARISH MEETING**

The date of the Annual Parish Meeting was considered, Members agreed it should be held on Wednesday 20th April 2022. The format was discussed, and it was decided to request written reports from the organisations who had received a grant from the Parish Council during the financial year. In addition, the County Cllr. and Borough Cllrs should be requested to provide a report along with Tewkesbury Town Colts, who hire the football pitches on Jenny’s field, and the local PCSO Ben Taylour.

**Action: Clerk to request written reports from the organisations who received grants from the Parish Council in addition to reports from the County Cllr., Borough Cllrs, the local PCSO and Tewkesbury Town Colts for the Annual Parish Meeting.**

### 1137/FC – POLICIES

There was no update on the review of the Parish Council policies and it was agreed to defer this item until the next meeting.

**Action:** Clerk to place on the next Full Council agenda ‘To receive an update on the review of the Parish Council policies’

### 1138/FC – DATES OF MEETINGS FOR THE PERIOD APRIL 2022 TO DECEMBER 2022

The proposed dates of the Full Council meetings for the period April 2022 to December 2022 had been circulated, these are scheduled for the 1<sup>st</sup> or 2<sup>nd</sup> Wednesday of each month (subject to hall availability) with the exception of August 2022. Members agreed the dates of the Full Council meetings for the period April 2022 to December 2022.

**Action:** Clerk to advise absent Members and the County Cllr. of the dates accordingly

### 1139/FC - CORRESPONDENCE

➤ Members were advised of an email invitation from the Gloucestershire County Council’s Armed Forces Champion to a virtual event for the resigning of the Armed Forces Community Covenant. Members requested that apologies for this virtual event are given from Wheatpieces Parish Council.

**Action:** Clerk to advise GCC accordingly

➤ Members were advised of an update received from TBC regarding the roundabout at the MUGA in Starling Road as follows:

*The existing roundabout has now been removed for safety reasons and prices are currently being obtained to replace and or repair. An update will be given in due course*

### 1140/FC – MEMBERS REPORTS

➤ Concerns were expressed of fencing that had come down at the back of Anne Walk onto Rudgeway Lane in addition to fly tipping in this area. Cllr. Meredith advised that he will visit the area.

**Action:** Cllr. Meredith to check the report of the fencing that had come down at the back of Anne Walk onto Rudgeway Lane in addition to the report of fly tipping.

➤ A query was raised in relation to why grants from the Parish Council were only allocated twice per year. The advice was that this was in accordance with the requirement of the Parish Council’s Grants Policy and that fair consideration could be given to all applications in accordance with the grant budget.

### 1141/FC - SEPARATE BUSINESS

*Members then moved into confidential business:*

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

To approve the separate minutes of the meeting held on Thursday 3<sup>rd</sup> February 2022

To discuss staffing matters

### DATE OF NEXT MEETING

**Full Council Meeting**

**Wednesday 6<sup>th</sup> April 2022 at 7.00pm**

at the Wheatpieces Community Centre (in the new hall)

The meeting closed at 8.40pm