

# **WHEATPIECES PARISH COUNCIL**

## **FULL COUNCIL MEETING**

**ON THURSDAY 3<sup>RD</sup> FEBRUARY 2022 AT 7.00PM**

**AT THE WHEATPIECES COMMUNITY CENTRE**

**PRESENT:** Cllr. Meredith, Cllr. Reid, Cllr. Abel, Cllr. Dempster, Cllr. Pullen,  
Cllr. Saunders, Cllr. Shyamapant

**IN ATTENDANCE:** A Fendt, (Community Centre Manager)  
T Shurmer (Clerk)

### **MINUTES**

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting

#### **1104/FC - PUBLIC PARTICIPATION**

No members of the public were in attendance

#### **1105/FC - APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Millett, County Cllr. Smith, and PCSO Ben Tylour

#### **1106/FC - DECLARATIONS OF INTEREST**

There were no declarations of interest

#### **1107/FC -TO APPROVE THE MINUTES OF THE MEETING HELD ON THURSDAY 13<sup>TH</sup> JANUARY 2022**

The minutes of the Full Council meeting held on Thursday 13<sup>th</sup> January 2022 were approved and adopted.

**Proposed: Cllr. Saunders    Seconded: Cllr. Reid**

**Agreed**

#### **1108/FC – COMMUNITY SAFETY MATTERS**

PCSO Tylour had tendered his apologies for the meeting and had submitted a crime report for the area for the period 1<sup>st</sup> December 2021 to 30<sup>th</sup> January 2022. This report had been duly circulated to Members. PCSO Tylour had highlighted two areas of concern which were being dealt with, the report also showed that during this period there were 59 incidents compared to 89 incidents for the same period the previous year. The Police advised they will increase patrols at the multi-use games area (MUGA) in Starling Road due to a report of anti-social behaviour at the location.

### **1109/FC – COUNTY COUNCILLOR’S REPORT**

County Cllr. Smith had tendered his apologies for the meeting, a report had been submitted which had been duly circulated to Members and was taken as read.

### **1110/FC - BOROUGH COUNCILLOR’S REPORT**

Cllr. Reid had submitted a report advising of the new Mayor and Deputy Mayor for Tewkesbury Borough Council for 2022/2023.

### **1111/FC - COMMUNITY CENTRE**

➤ The Community Centre Manager had forwarded a report on the Community Centre which had been duly circulated to Members and was taken as read. Members were advised that following the circulation of the report a meeting had taken place with representatives to gain an understanding of the advantages and requirements for the installation of solar panels. (See agenda item 1115/FC for the update)

➤ The financial report on the Community Centre for the month ending December 2021 had been circulated to all and was taken as read. The Community Centre accounts are currently looking healthy.

### **1112/FC – JENNY’S FIELD**

The quotation from Smartcut Ltd to crown lift and thin the copses on the Parish Council’s boundaries on Jenny’s field for the sum of £870.00 + VAT was approved by Members.

**Proposed: Cllr. Reid    Seconded: Cllr. Dempster**

**Agreed**

### **1113/FC – FINANCIAL MATTERS**

- a) Members approved the appointment of Iain Selkirk to carry out the internal audit of the Parish Council’s 2020/2021 accounts for a fee of £145.00.

**Proposed: Cllr. Meredith    Seconded: Cllr. Saunders**

**Agreed**

**Action: Clerk to confirm to Iain Selkirk accordingly**

- b) The schedule of invoices paid on the 3<sup>rd</sup> February 2022 were approved as follows:

Cheques from Lloyds main Parish Council account = **£3,253.48**

Standing Orders and Direct Debits from main Parish Council account = **£1,132.87**

Paid by the Business Debit Card on the Lloyds main Parish Council account = **£10.00**

Cheques from the Barclays Community Centre account = **£9,568.50**

Members were also advised of credit remittances received into the Lloyds main Parish Council account in the sum of **£1,190.00 and £27.04** in respect of reimbursement from GCC for grass cutting, weed spraying and maintenance of the two borders in Graylag Crescent and Gadwell Road on the estate in 2021.

**Proposed: Cllr. Reid    Seconded: Cllr. Saunders**

**Agreed**

### **1114/FC - PLANNING APPLICATIONS**

No planning applications had been received for consideration

### **1115/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)**

➤ Members were advised at agenda item 1111/FC that a meeting had taken place with representatives to gain an understanding of the advantages and requirements for the installation of solar panels on the main roof of the centre. Following this meeting the Community Centre Manager will seek data from the centre’s electricity supplier to enable the working out of the requirements for the installation of solar panels. A survey of the building will also be required following which three tenders can then be sought for consideration. Members were advised that surplus electricity can be stored for future use.

Members were also advised that an enquiry had been made to Tewkesbury Borough Council’s Planning Department as to whether planning permission is required for installing solar panels on the roof and the advice received was that this will require planning permission.

**Action: Community Centre Manager to request data from the centre’s electricity supplier for the working out of requirements for the installation of solar panels**

➤ Members agreed to defer consideration of an amount to be earmarked in reserves towards the provision of solar panels as part of the decarbonisation of the centre until costs have been obtained

**Action: Clerk to place on the next Full Council agenda ‘To consider earmarking an amount in reserves for the provision of solar panels as part of the proposed decarbonisation of the centre’**

### **1116/FC – THE QUEEN’S PLATINUM JUBILEE 2022**

➤ Members were advised that the x2 English Oak Trees in celebration of the Queen’s Platinum Jubilee 2022 had been received and planted. One tree has been planted on the green outside of the Community Centre and the other tree was planted in the grounds of the John Moore Primary School in conjunction with an eco-group made up of some of the school children.

➤ A discussion was held in relation to holding an event for the Queen’s Platinum Jubilee 2022, Members were advised that the Community Centre was booked on the preferred date of Saturday 3<sup>rd</sup> June 2022 and no ideas or further dates were put forward for consideration.

➤ As no proposals for an event were put forward no application will be made for the ‘Arts Council England Let’s Create Jubilee Fund’ funding for which applications must be made by 28<sup>th</sup> February 2022.

### **1117/FC – GRANTS**

Members were advised that upon looking further into the Severn Trent Community Fund Grant in relation to green spaces, the application is for specific projects and the only land that the Parish Council own is the Community Centre and Jenny’s field for which no projects have been put forward.

### **1118/FC – POLICIES**

Cllr. Saunders advised Members that he is still reviewing the Privacy Notice and the Hirers Privacy Notice.

Cllr Abel has carried out a review of the Disciplinary Policy and was requested to email his feedback to the Clerk. The Clerk was requested to forward another policy to Cllr. Abel for review.

Cllr. Millett is still reviewing the Health and Safety Policy.

The Clerk was requested to circulate the list of the Parish Council’s current policies advising which policies are currently being reviewed.

**Action: Cllr. Abel to email feedback on the review of the Disciplinary Policy to the Clerk**

**Action: Clerk to forward another policy to Cllr. Abel for review**

**Action: Clerk to circulate the list of the Parish Council’s current policies to Members advising which policies are currently being reviewed.**

## 1119/FC - CORRESPONDENCE

- Members were advised that an email had been received from the Regia Anglorum (the early medieval re-enactment and living history society), who are resuming using Jenny's field for re-enactment/combat training. They are offering to put together an event for the Parish Council as a thank you for using the field. They display crafts, living history and warfare in the Viking period, including Anglo-Saxon and Norman representations. A discussion took place with a suggestion that this could be incorporated into the Parish Council's Fun Day. Cllr. Meredith requested the Clerk to ask a representative from the Regia Anglorum to contact him to discuss this further.

**Action: Clerk to request a representative from the Regia Anglorum to contact Cllr. Meredith to discuss further their offer of an event**

- Members were advised an email has been received from a local resident expressing parking concerns in the Beauchamp Road area of the estate. The content of the email had been forwarded onto PCSO Taylour requesting advice to pass onto the resident which had been duly done.
- Members were advised of an email received from TBC regarding the roundabout at the MUGA in Starling Road which requires either removal, remedial works, or replacement at the following costs:
  - To take out item and put nothing back and make good surface - £1500 + VAT approximately.
  - To replace bearings - £2000 + VAT
  - To replace with a new roundabout. Supply and install - £6500 + VAT

TBC are enquiring for the Parish Councils view and request if the Parish Council may wish to contribute some monies towards a solution that would greatly help and benefit the local community. Following a discussion Members agreed that a replacement roundabout would be the preferred option and, in the first instance, to ask TBC if there are any grants they can apply for that may assist towards the cost of a new roundabout. Subject to no funding being available Members agreed for the Parish Council to fund a third of the cost of a replacement roundabout.

**Proposed: Cllr. Meredith    Seconded: Cllr Dempster**

**Agreed**

**Action: Clerk to ask TBC if there are any grants that they can apply for that may assist towards the cost of a new roundabout. Subject to no funding being available, Clerk to advise TBC that the Parish Council will contribute a third of the cost of a replacement roundabout.**

## 1120/FC – MEMBERS REPORTS

- Members were advised that Bloor Homes have commenced work on building their new offices on land south of the Wheatpieces, this is due to be completed in August 2022.
- Cllr. Meredith attended a meeting with the Local Highways Manager for the Area and a representative of Bloor Homes to resolve the ownership of the verges opposite the roundabout on Jubilee Way leading into Monterey Road. Members were advised that a local resident, who had recently been requested to carry out works on overgrown shrubbery on the public footpath in this area, has commenced remedial works.
- Members were advised that a section of streetlights in Crown Walk have not been converted to LED lighting. A representative from Bovis Homes is liaising with Gloucestershire Highways to remedy this.
- An enquiry was made as to when the link road from Bluebell Road to Starling Road will be open, Members were advised that a road safety audit is still awaited prior to the road opening
- An enquiry was made as to when remedial works will be carried out on the roundabout on Jubilee Way at the junction with Monterey Road

**Action: Cllr. Meredith to enquire with Gloucestershire Highways as to when remedial works will be carried out on the roundabout on Jubilee Way at the junction with Monterey Road**

- Cllr. Shyamapant advised Members that he was the representative for Wheatpieces Parish Council on the Flood Warden Scheme run by Gloucestershire Rural Community Council (GRCC) but

Wheatpieces Parish did not require support as they did not experience flooding, so he no longer wished to be the representative. Following a discussion Cllr. Reid expressed an interest in the scheme and requested further information. The Clerk was asked to contact GRCC to request further information on the Flood Warden Scheme to be supplied to Cllr. Reid.

**Action: Clerk to contact GRCC to request further information to be supplied to Cllr. Reid on the Flood Warden Scheme**

**1121/FC - SEPARATE BUSINESS**

*Members then moved into confidential business:*

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

To discuss staffing matters

**DATE OF NEXT MEETING**

**Full Council Meeting                      Wednesday 9<sup>th</sup> March 2022 at 7.00pm**

at the Wheatpieces Community Centre (in the new hall)

The meeting closed at 8.20pm