

WHEATPIECES PARISH COUNCIL

FULL COUNCIL MEETING

ON THURSDAY 13TH JANUARY 2022 AT 7.15PM

AT THE WHEATPIECES COMMUNITY CENTRE

PRESENT: Cllr. Meredith, Cllr. Reid, Cllr. Abel, Cllr. Millett, Cllr. Pullen,
Cllr. Saunders, Cllr. Shyamapant,

IN ATTENDANCE: T Shurmer (Clerk)

MINUTES

Cllr. Meredith welcomed all to the Wheatpieces Parish Council meeting

1087/FC - PUBLIC PARTICIPATION

No members of the public were in attendance

1088/FC - APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Dempster, County Cllr. Smith, A Fendt, (Community Centre Manager) and PCSO Ben Tylour

1089/FC - DECLARATIONS OF INTEREST

There were no declarations of interest

1090/FC -TO APPROVE THE MINUTES OF THE MEETING HELD ON THURSDAY 2ND DECEMBER 2021

The minutes of the Full Council meeting held on Thursday 2nd December 2021 were approved and adopted.

Proposed: Cllr. Shyamapant Seconded: Cllr. Abel

Agreed

1091/FC – COMMUNITY SAFETY MATTERS

PCSO Tylour had tendered his apologies for the meeting and no crime report for the area had been received for the meeting, upon receipt the Clerk will circulate to Members.

1092/FC – COUNTY COUNCILLOR’S REPORT

County Cllr. Smith had tendered his apologies for the meeting and no report had been received.

A query was raised in relation to the location of a new bus stop and improvements to an existing bus stop on Jubilee Way that had recently been carried out as no consultation had taken place with the Parish Council with regard to these works. Cllr. Meredith advised that he will raise this with County Cllr. Smith.

Action: Cllr. Meredith to query with Cllr. Smith the works carried out to the bus stops on Jubilee Way

1093/FC - BOROUGH COUNCILLOR'S REPORT

Cllr. Reid gave an update on the recent Tewkesbury Borough Council (TBC) decision in relation to the Planning Scheme of Delegation for 'objections to Planning Applications from Town and Parish Councils to be automatically referred to Committee' to be removed. The reason for this decision was that a lot of Parish Councils were objecting to planning applications but not following the pro-forma in doing so. Cllr. Reid advised the Parish Council that they can still object to planning applications but will be required to give valid planning reasons for the objections.

1094/FC - COMMUNITY CENTRE

The Community Centre Manager had forwarded a report on the Community Centre which had been duly circulated to all Members and was taken as read. Cllr. Meredith summarised the content of the report as follows:

The Community Centre Manager has applied for a further grant from TBC in the sum of £2,677.00 to make up for loss of earnings due to some of the user groups being reluctant to return to the centre in the current climate.

Cllr. Meredith advised Members that he is working with the Community Centre Manager on the way forward to decarbonise the Community Centre. In the long term this should address the rising energy bills that are being received.

- The financial report on the Community Centre for the month ending November 2021 had been circulated to all and was taken as read
- The quotation from Graham Clements Home Improvements for the sum of £950.00 to supply and fit curtains in meeting room one was approved

**Proposed: Cllr. Abel Seconded: Cllr. Reid
Agreed**

1095/FC – ENVIRONMENT MATTERS

- Members were advised that delivery of the x2 English Oak trees is still awaited and they are due to be distributed within the next three weeks.
- A query was raised in relation to the erection of posts on one side of the green area at both ends of Woodpecker Walk. Cllr. Meredith advised that he will take a look at these and make some enquiries with TBC.

Action: Cllr. Meredith to make some enquiries in relation to the erection of posts at both ends of the green area on Woodpecker Walk

1096/FC – JENNY'S FIELD

A revised quotation from Smartcut Ltd to tidy up the copses on Jenny's field is due next week, upon receipt this will be circulated to Members.

Action: Cllr. Meredith/Clerk to circulate the revised quotation to tidy up the copses on the Parish Council's boundaries of Jenny's field upon receipt to all Members

1097/FC – FINANCIAL MATTERS

- a) A budget for the Community Centre for the financial year 2022/2023 had been circulated to Members, the expected costs for 2022/2023 were £61,115.50 against an expected income of £62,240.00. Members duly agreed the Community Centre budget for 2022/2023.

Proposed: Cllr. Abel Seconded: Cllr. Meredith

Agreed

Cllr. Meredith expressed a thank you to both the Community Centre Manager and the Accountant, on behalf of the Parish Council, for all the work they carried out in preparing the Community Centre budget for 2022/2023

- b) A draft of the Parish Precept/Budget for 2022/2023 had been circulated to Members for perusal. Following a discussion Members agreed to the figures presented for the precept, these figures equalled an annual increase of .19p per band D property to £44.10 (0.43% increase per band D property over the previous year) and a Parish precept figure of £54,525.50 was agreed. During the discussion Members were also requested to consider earmarking an amount in reserves for the provision of solar panels in the future as part of the proposed decarbonisation of the centre

Proposed: Cllr. Meredith Seconded: Cllr. Abel

Agreed

Action: Clerk to advise TBC accordingly

Action: Clerk to place on the next Full Council agenda ‘To consider earmarking an amount in reserves for the provision of solar panels in the future as part of the proposed decarbonisation of the centre’

Cllr. Meredith expressed a thank you to the Clerk, on behalf of the Parish Council, for the work carried out in preparing the Parish Council Precept/Budget for 2022/2023

- c) Members approved the renewal of the annual hosting of the Parish website at a cost of £199.00 + VAT

Proposed: Cllr. Reid Seconded: Cllr. Saunders

Agreed

- d) Members approved the renewal of the annual domain registration for the Parish website at a cost of £35.00 + VAT

Proposed: Cllr. Reid Seconded: Cllr. Saunders

Agreed

- e) Members approved the renewal of the Parish Council mailboxes at a cost of £499.68 + VAT due in February 2022

Proposed: Cllr. Reid Seconded: Cllr. Shyamapant

Agreed

- f) No grant applications had been received for consideration

- g) The schedule of invoices paid on the 6th January 2022 were approved as follows:

Cheques from Lloyds main Parish Council account = **£12,984.03**

Standing Orders and Direct Debits from main Parish Council account = **£1,167.87**

Cheques from the TSB Sportsfield account = **£92.00**

Cheques from the Barclays Community Centre account = **£1,135.64**

Proposed: Cllr. Abel Seconded: Cllr. Saunders

Agreed

1098/FC - PLANNING APPLICATIONS

No planning applications had been received for consideration

1099/FC –COMMUNITY INFRASTRUCTURE LEVY (CIL)

Members were advised that further advice in addition to quotations were being requested in relation to solar panels and heating units for the Community Centre as part of the proposed decarbonisation of the centre. Further information should be available at the next Full Council meeting for consideration of the way forward.

1100/FC – TEWKESBURY BOROUGH CONSULTATION

- Members had no comments on the consultation on the Tewkesbury Borough Supplementary Planning Document – Local Heritage List Selection Criteria.
- Members had no comments on the consultation on Tewkesbury Borough Council’s Housing Strategy 2022 - 2026.

1101/FC – POLICIES

A list of the Parish Council’s current policies had previously been circulated to Members for consideration of which policies they wished to review. Cllr Saunders had volunteered to review the Privacy Notice, the Hirers Privacy Notice and the Noticeboard policy. Cllr Abel agreed to review two policies from the list and requested the Clerk to forward two policies to him. Cllr. Millett volunteered to review the Health and Safety Policy. All other Members were requested to advise the Clerk if they are able to review any of the policies remaining.

Action: Clerk to forward a copy of two policies to Cllr. Abel in addition to a copy of the Health and Safety Policy to Cllr. Millett

Action: Members to advise the Clerk if they can carry out a review of any of the remaining policies

Action: Clerk to forward the list of the Parish Council’s current policies to Cllr. Pullen

1102/FC - CORRESPONDENCE

An email had been received from Tewkesbury Town Council (TTC) advising of the following:
2022 will see Tewkesbury commemorating two important centenaries.

The first of these will be in May when the Town War Memorial (The Cross) will be 100 years old, and the second will be in December when the Tewkesbury Branch of The Royal British Legion (RBL) also celebrates its centenary.

Both of these anniversaries are worthy of an event to commemorate this milestone in their history.

However, instead of holding two separate events, TTC propose that both centenaries be commemorated in the afternoon of Sunday, 26 June 2022 as part of the National Armed Forces Day celebrations.

TTC request if Wheatpieces Parish Council would wish to take part in such an event.

Following a discussion Members expressed an interest in participating in this event and requested further information as to what participation would be required.

Action: Clerk to advise TTC accordingly and request further information as to what participation would be required from Wheatpieces Parish Council

1103/FC – MEMBERS REPORTS

- Members were advised that the adoption of the public open spaces (POS) by TBC from Bovis Homes in the vicinity of the Wigeon Lane area is imminent as the legal documentation is currently being signed. Members will be advised once this has been completed.
- Members were advised that the roundabout in Wakeman Close is in the final stages of adoption by TBC from Bloor Homes.
- Members were advised that 3/4 of the streetlights on Crown Walk have not been converted to LED lighting because they have never been adopted. Bovis Homes have advised that they have a meeting scheduled with Gloucestershire County Council (GCC) to discuss this matter.
- Members were advised TBC will shortly be carrying out remedial works to the pedestrian gates on Jenny’s field
- Cllr. Meredith advised Members that he recently attended a meeting with representatives from TBC and Bloor Homes to discuss the ownership of land at the junction of Monterey Road with Jubilee Way. A further meeting is scheduled with representatives from GCC and Bloor Homes to resolve the ownership of the footpath on the opposite side.

- Members were advised that the Veterinary Clinic had been advised that the recent flooding of the car parking area in front of the shops is due to the drain grating being silted up and blocked. A request has been made for remedial works to be carried out.
- Members were advised that a High Court Judge has upheld Tewkesbury Borough Council's decision to permit plans to develop a road bridge over the railway line in Ashchurch and Northway following a legal challenge by Ashchurch Rural Parish Council
- An enquiry was made as to whether the Parish Council will be holding an event for the Queen's Platinum Jubilee at the beginning of June 2022. A discussion followed and a suggestion was made to bring the date of the annual fun day forward from September 2022 to June 2022. Members were requested to consider ideas for the event in addition to a preferred date to hold the event for consideration at the next Full Council meeting.

Action: Clerk to place on the next Full Council agenda 'To consider ideas for an event in addition to a preferred date to hold the event for the Queen's Platinum Jubilee'

- An enquiry was raised in relation to whether the Parish Council could apply for funding from the latest Severn Trent Community Fund which is offering grants for environmental projects. Specific projects identified for receipt of this funding could be to enhance the green POS space in Wakeman Close for the benefit of the local residents. In addition, a suggestion was made that the Community Centre may benefit from a grant from this fund towards the current energy saving proposals. Cllr. Meredith advised that he would look at the options of this grant funding in addition to requesting advice from Smartcut Ltd for the green POS in Wakeman Close.

Action: Cllr. Meredith to look at the options of funding from the Severn Trent Community fund in addition to requesting advice from Smartcut Ltd for the green POS in Wakeman Close

- Members were made aware of two small dog waste bins that are always overflowing, one is located on Bluebell Road near the new houses in Daffodil Drive opposite Jenny's field and the other is located on Gainsborough Road at its junction with Cambrian Road. Following a discussion Members agreed to request TBC to replace both of these dog waste bins with larger bins to ease the situation.

**Proposed: Cllr.; Pullen Seconded: Cllr. Meredith
Agreed**

Action: Cllr. Meredith/Clerk to request TBC to replace the two small dog waste bins with larger dog waste bins at the above locations.

- Members were advised that a road safety audit will be carried out before the gates across Starling Road can be removed and the road opened up to through traffic.
- At the previous meeting a request was made for letters to be sent to two properties in Lime Road requesting remedial works to be carried out to shrubbery overhanging the public footpath advising that if this is not carried out it may result in a legal letter from Gloucestershire County Council (GCC). Members were advised that the required remedial works had not been carried out and therefore requested for GCC to be advised accordingly.

Action: Clerk to advise GCC that remedial works had not been carried out following the letters sent to two properties in Lime Road requesting remedial works are carried out to shrubbery overhanging the public footpath

DATE OF NEXT MEETINGS

Full Council Meeting

Thursday 3rd February 2022 at 7.00pm

at the Wheatpieces Community Centre (in the new hall to accommodate social distancing)

The meeting closed at 8.40pm