

# **WHEATPIECES PARISH COUNCIL**

## **FULL COUNCIL MEETING**

**ON THURSDAY 6<sup>TH</sup> MAY 2021 AT 7.05PM**

**DUE TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY  
VIA VIDEO CONFERENCING**

**PRESENT:** Cllr. Meredith, Cllr. Reid, Cllr. Abel, Cllr. Dempster,  
Cllr. Mulholland, Cllr. Pullen, Cllr. Shyamapant

**IN ATTENDANCE:** A Fendt (Community Centre Manager)  
T Shurmer (Clerk)  
2 Members of the Public

### **MINUTES**

At 7.12pm Cllr. Meredith welcomed all to the on-line Wheatpieces Parish Council

#### **996/FC - PUBLIC PARTICIPATION**

One member of the public was in attendance due to an interest in joining the Parish Council.

One member of the public was in attendance to advise Members of his concerns in relation to Planning Application 21/00398/FUL for the erection of a two-storey office development at Land South of Wheatpieces, Walton Cardiff. The resident thanked the Parish Council for giving him the opportunity to address the council and made the following points for Member's consideration:

- The development is out of character with the surrounding area
- There are no other commercial buildings in the area therefore this development will be detrimental to the area
- Higher traffic movements to and from the building which will result in a potential increase in pollution
- The proximity of the building to the bridle path in relation to the resulting traffic movements to and from the building
- Damage to the local eco system
- Transport links
- The fact that the surveys were carried out during the pandemic

#### **997/FC - APOLOGIES FOR ABSENCE**

Apologies were received and accepted from County Cllr. V Smith

#### **998/FC - DECLARATIONS OF INTEREST**

Cllr. Reid – 1004/FC & 1011/FC

## **999/FC -TO APPROVE THE MINUTES OF THE MEETING HELD ON THURSDAY 4<sup>TH</sup> MARCH 2021**

The minutes of the Full Council meeting held on Thursday 4<sup>th</sup> March 2021 were approved and adopted.

**Proposed: Cllr. Reid    Seconded: Cllr. Shyamapant**

**Agreed**

## **1000/FC – COUNTY COUNCILLOR’S REPORT**

No further report had been submitted for the meeting following the County Councillor report for the Annual Parish Meeting held on Thursday 29<sup>th</sup> April 2021

## **1001/FC – BOROUGH COUNCILLOR’S REPORT**

Cllr. Reid had nothing further to report following the Borough Councillor report for the Annual Parish Meeting held on Thursday 29<sup>th</sup> April 2021

## **1002/FC – COMMUNITY CENTRE**

The Community Centre Manager had forwarded a report on the Community Centre which had been duly circulated to all as follows:

- A total of £10,700 has been received to date in restart grants for the new financial year.
- The Community Centre reopened to all children’s groups from the 12<sup>th</sup> April 2021, adult fitness/training groups will commence from the 17<sup>th</sup> May 2021 and all other groups from the 21<sup>st</sup> June 2021. Enquires for birthday parties are also being received.
- Quotations are currently being obtained for a new kitchen in addition to the painting of the main hall. It is hoped that an application can be submitted for TBC’s Capital Community Grant to assist with the funding of these projects
- Bobbling on the floor in the new chill out zone of the extension is occurring on hot days; this is under warranty and due to be rectified shortly

## **1003/FC – FINANCIAL MATTERS**

- a) Members approved the renewal of the annual membership to GAPTC for 2021/2022 at a cost of £880.28.

**Proposed: Cllr. Abel    Seconded: Cllr. Reid**

**Agreed**

- b) Members approved the works to supply and install a new hard standing area on the entrance to Jenny’s field in Starling Road at a cost of £1,355.00 + VAT

**Proposed: Cllr. Shyamapant    Seconded: Cllr. Mulholland**

**Agreed**

- c) Members approved the quotation to replace a tree bay pole outside of Costcutter and repaint at a cost of £96.81

**Proposed: Cllr. Reid    Seconded: Cllr. Dempster**

**Agreed**

- d) Members agreed the refill of a summer flower barrel in Tewkesbury Town Centre at the same cost as previously. The Clerk advised Members that an enquiry had been sent to Tewkesbury in Bloom with regard to this and a response is still awaited.

**Proposed: Cllr. Meredith    Seconded: Cllr. Reid**

**Agreed**

- e) The Financial Report for the year ended 31<sup>st</sup> March 2021 was agreed and approved

**Proposed: Cllr. Meredith    Cllr. Shyamapant**

**Agreed**

- f) The Annual Governance Statement for 2020/2021 was agreed and approved.  
**Proposed: Cllr. Mulholland    Seconded: Cllr. Abel**  
**Agreed**
- g) The Accounting Statements for 2020/2021 were agreed and approved  
**Proposed: Cllr. Abel    Seconded: Cllr. Shyamapant**  
**Agreed**
- h) Cllr. Dempster confirmed that he is happy to continue to be the Internal Checker of the Parish Council accounts for the 2021/2022 year
- i) The schedule of invoices paid on the 1<sup>st</sup> April 2021 were approved as follows:  
 Cheques from Lloyds main Parish Council account = **£13,506.48**  
 Standing Orders and Direct Debits from main Parish Council account = **£1,073.90**  
 Paid by the Business Debit Card on the Lloyds main Parish Council account = **£401.00**  
 Cheques from the Barclays Community Centre account = **£8,393.00**  
 Cheques from the Barclays Extension/CIL account = **£476.15**  
 Members were also advised of credit remittances received into the Lloyds main Parish Council account for the sum of **£210.00** in respect of reimbursement of maintenance of x2 highway borders in Graylag Crescent & Gadwell Road (Apr-Oct'20)  
**Proposed: Cllr. Pullen    Seconded: Cllr. Reid**  
**Agreed**
- j) The schedule of reimbursements paid on the 1<sup>st</sup> April 2021 were approved as follows:  
 Cheques from Lloyds main Parish Council account = **£11.07**  
**Proposed: Cllr. Mulholland    Seconded: Cllr. Shyamapant**  
**Agreed**
- k) The schedule of invoices paid on the 6<sup>th</sup> May 2021 were approved as follows:  
 Cheques from Lloyds main Parish Council account = **£23,859.87**  
 Standing Orders and Direct Debits from main Parish Council account = **£1,073.90**  
 Paid by the Business Debit Card on the Lloyds main Parish Council account = **£10.00**  
 Cheques from the TSB Sportsfield account = **£276.00**  
 Cheques from the Barclays Community Centre account = **£100.00**  
 Cheques from the Barclays Extension account = **£172.00**  
 Members were also advised of credit remittances received into the Lloyds main Parish Council account for the sum of **£23,347.19** in respect of the 2<sup>nd</sup> instalment of the Community Infrastructure Levy (CIL) in addition to the sum of **£26,897.72** in respect of the 1<sup>st</sup> instalment of the Parish Precept  
**Proposed: Cllr. Abel    Seconded: Cllr. Mulholland**  
**Agreed**

#### **1004/FC - PLANNING APPLICATIONS**

- Members considered **Planning Application 21/00398/FUL** for the Erection of a two-storey office development at Land South of Wheatpieces, Walton Cardiff. Following a discussion Members agreed not to object to the application but to raise the following concerns on the application:
- The potential increase in traffic flow in the area
  - Whether there is sufficient/adequate parking for staff and visitors in accordance with the designated use of the building
  - When was this land designated for commercial premises use?
  - Members were also unhappy that the building is two storey
- Action: Clerk to advise TBC accordingly**
- No further planning applications had been received for consideration

### **1005/FC – ENVIRONMENT MATTERS**

The locations of the waste bins on the estate that require replacement as identified by Cllr. Pullen had been circulated to all and a discussion followed on the best way forward.

After consideration Members agreed to replace both waste bins located outside of no. 4 Bellflower Cottages and between no. 7 Hawkmoth Close and no. 58 Cypress Road with a combined dog/litter bin from TBC at a cost of £330.00 per bin.

Members agreed that the bin outside of Costcutter in the shopping area should be replaced with a standard galvanised litter bin from TBC at a cost of £373.03

Members agreed that the steel liners should be replaced in the waste bins located opposite no. 60 Clifford Avenue and on Woodpecker Walk at a cost of £59.99 per liner

**Proposed: Cllr. Pullen    Seconded: Cllr Abel**

**Agreed**

**Action: Clerk to request TBC to supply and install the required replacement waste bins**

### **1006/FC – CAPITAL COMMUNITY GRANT/COMMUNITY INFRASTRUCTURE LEVY (CIL)**

- Members were advised funding is currently available from TBC via a Capital Community Grant and the Community Centre Manager is in the process of obtaining quotations for a new kitchen in the Centre in addition to the repainting of the main hall. Once these quotations have been received Members will be consulted via email, Cllr. Abel has agreed to complete the application form to apply for funding towards these projects.
- Members were advised the 2<sup>nd</sup> instalment of the CIL monies was received in April 2021 for the sum of £23,347.19. The first instalment of the CIL = £5,710.80 had been received in October 2020 and the final instalment of £23,774.72 is due in October 2021 totalling the sum of £52,832.71. Members were reminded that there is a five-year clawback period for the spend of these monies. Residents will be consulted for ideas for the spend of this CIL money in the forthcoming Parish newsletter

### **1007/FC – JENNY’S FIELD**

Members were advised that due to the pandemic Tewkesbury Town Colts FC had resumed their football season on Jenny’s field at the end of March 2021 and extended it until 30<sup>th</sup> June 2021.

Tewkesbury Town Colts FC have also made an enquiry in relation to a Long-Term Agreement for the hire of the pitches on Jenny’s field. Members agreed for the Chairman and the Clerk to make further enquiries in relation to the request.

**Action: Cllr. Meredith and the Clerk to pursue the enquiry made by Tewkesbury Town Colts Football Club for a long-term agreement for the hire of the football pitches on Jenny’s field**

### **1008/FC – DATES OF MEETINGS FOR THE FORTHCOMING YEAR**

The proposed dates of the Full Council meetings for the forthcoming municipal year had been circulated. Members were requested to consider the required frequency of the meetings and if a monthly meeting is required as during the previous year the meetings had been kept to a minimum. This item will be discussed at the next meeting scheduled for Thursday 1<sup>st</sup> July 2021.

**Action: Clerk to place on the next Full Council agenda ‘Dates of meetings for the Forthcoming Year’**

### **1009/FC – PARISH COUNCIL NEWSLETTER**

Cllr. Meredith advised Members that he has commenced work on a first draft of a Parish newsletter and hopes to have the draft ready for Member’s consideration shortly. He will also include an item on the spend of the CIL money.

**Action: Clerk to place on the next Full council agenda ‘To receive an update on the Parish newsletter’**

## 1010/FC – POLICIES

Cllr. Mulholland was unable to provide an update on the review of the Health and Safety Policy, this will be considered at the next meeting scheduled for Thursday 1<sup>st</sup> July 2021.

**Action: Clerk to place on the next Full council agenda ‘To receive an update on the review of the Health and Safety Policy’**

## 1011/FC – CORRESPONDENCE

A letter had been received from Ashchurch Rural Parish Council (ARPC) regarding the proposed Garden Town. ARPC advise that they are joining with Northway Parish Council and Bredon Parish Council to form a Gloucestershire and Worcestershire Parish Council Association to address cross border issues relating to the Garden Town and they invite all neighbouring Parish Council to join them. Following a discussion, it was agreed Cllr. Meredith will contact the Chairman of ARPC to discuss this proposal further and feedback to Members accordingly

**Action: Cllr. Meredith to contact the Chairman of ARPC to discuss the proposal of joining with ARPC, Northway Parish Council and Bredon Parish Council to form a Gloucestershire and Worcestershire Parish Council Association to address cross border issues relating to the Garden Town. Cllr. Meredith will feedback to Members accordingly**

## 1012/FC – MEMBERS REPORTS

Cllr. Meredith requested Cllr. Dempster to advise Members once he has contacted Aubergine to take over the DNS and advise the Clerk when to cancel the domain on Wix.com. Cllr. Dempster will also enquire with Aubergine if the Parish Council website can be monitored for how frequently it is used.

**Action: Cllr. Dempster to contact Aubergine in relation to taking over the DNS.**

**Action: Cllr. Dempster to advise the Clerk when to cancel the domain on Wix.com.**

**Action: Cllr. Dempster to enquire with Aubergine if the Parish Council website can be monitored for how frequently it is used.**

## 1013/FC - SEPARATE BUSINESS

*Members then moved into confidential business:*

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

To approve the minutes of the confidential business held on Thursday 4<sup>th</sup> March 2021

## DATE OF NEXT MEETINGS

Full Council Meeting                      Thursday 1<sup>st</sup> July 2021 at 5.00pm

at the Wheatpieces Community Centre in the main hall to accommodate social distancing

The meeting closed at 8.35pm