



Wheatpieces
PARISH COUNCIL

GRANT APPLICATION FORM

Applications must be submitted to: The Parish Clerk
Address: Wheatpieces Parish Council
Wheatpieces Community Centre
Columbine Road,
Walton Cardiff
TEWKESBURY, Glos GL20 7SP

E-mail address: clerk@wheatpiecesparishcouncil.com

Name of Organisation

Name of Applicant

Address:

.....

Telephone No:

Position held in the Organisation:

Aims and Purpose of the Organisation:

.....

.....

Please continue on a separate sheet if necessary. (Please enclose a copy of your constitution)

What project or activity would the money be used for and how will it benefit the residents of the Wheatpieces area?

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Please continue on a separate sheet if necessary.

Continued/.....-2-

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How many people or what proportion of the people who would benefit live in the Wheatpieces Parish?

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What is the total cost of the project or activity?

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Specifically, how much money are you requesting from Wheatpieces Parish Council towards the project or activity? (The maximum allowed is £500.00 unless prior approval has been given in accordance with the Parish Council's Grants Policy)

Amount requested £

Is the organisation: a) not for profit? Yes No

b) a charitable organisation? Yes No

Please give Charity Number

.....

Has the grant application for this project or activity been made to any other local authority or organisation? Yes No

If yes, please give details and the result of the application of known:

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Have you received a Wheatpieces Parish Council grant within the previous two years?

If so, amount: £..... **Year:**

Please confirm the number of cheque signatories required to authorise all payments/orders issued by your organisation:

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(Please note: in order to qualify you must be able to demonstrate financial governance)

Continued/.....-3-

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If your grant application is successful please name to whom the cheque should be made payable and the address to where it should be sent:

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This application must be supported by a Financial Statement showing Income and Expenditure and the Balance Sheet for the previous accounting year.

For new initiatives or activities a budget forecast will be acceptable. All questions on this form must be completed but you may attach supporting information.

Press and Publicity – By receiving and accepting your grant you have made a commitment to using the Parish Council’s logo when publicising the award. The Parish Council may also publicise the grant and organisation which has benefitted.

Signed: **Date:**

FOR INTERNAL USE ONLY:

Date:	Amount of Grant Awarded: £
Proposed by:	Seconded by:
Minute ref:	Cheque no.