

WHEATPIECES PARISH COUNCIL

MEETING: FULL COUNCIL

DATE AND TIME: Thursday 9th January 2020

LOCATION: Wheatpieces Community Centre

PRESENT: Cllr. Meredith, Cllr. Reid, Cllr. Dempster, Cllr. Pullen,
Cllr. Shyamapant

IN ATTENDANCE: County Cllr. Smith
Neil Meynell, Community Safety Officer at Tewkesbury
Borough Council (TBC)
T Shurmer (Clerk)

MINUTES

Cllr. Meredith wished all in attendance a Happy New Year and welcomed all to the Wheatpieces Parish Council meeting

868/FC PUBLIC PARTICIPATION

There were no members of the public in attendance

869/FC APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Abel and Cllr. Mulholland

870/FC DECLARATIONS OF INTEREST

Cllr. Meredith – 878/FC f)

871/FC APPROVE AND OTHERWISE DEAL WITH THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 5TH DECEMBER 2019

The minutes of the Full Council meeting held on Thursday 5th December 2019 were approved and adopted

**Proposed: Cllr. Dempster Seconded: Cllr. Reid
Agreed**

872/FC COMMUNITY SAFETY MATTERS

- Neil Meynell, Community Safety Officer (CSO) at TBC, was in attendance to update the Parish Council on the following items:
- There had been reports of some anti-social behaviour near the Multi Use Games Area (MUGA) play park in Starling Road over the Christmas period in relation to residents' Christmas lights, the culprit has now been caught and is being dealt with.
 - The CSO regularly liaises with the local Police for the area who are PC Frank Ward and PCSOs Gemma Chalkley and Karl Simpson. They advise that they regularly patrol the estate and that the CCTV is still operational at the MUGA.
 - The CSO also patrols the MUGA area once a week.
 - TBC's Property Department have confirmed that no damage to the equipment at the park has been reported.

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- The CSO requested if any residents report an incident to the Parish Council they should be requested to complete a log sheet. Members requested the CSO to forward a copy of this log sheet to the local resident who is in regular communication.
- The CSO also advised that incidents can be reported via TBC's 'Report It System' on the website.
- The CSO advised that he will continue to monitor the area.

At 7.20pm Neil Meynell was thanked for his attendance and duly left the meeting

873/FC

TO CONSIDER OUTSTANDING ACTIONS FROM PREVIOUS MINUTES

- The opening of a further bank account for the Parish Council is deferred until the decision of the finance for the extension to the Community Centre has been finalised

874/FC

COUNTY COUNCILLOR'S REPORT

- Members were advised that the Gloucestershire County Council (GCC) draft budget is out to consultation. Cllr. Smith outlined some of the draft proposals inclusive of highway improvements, climate change and cycle track proposals.
- Members were advised that the reimbursement for the 2019/2020 weed spraying and grass cutting should be received by the Parish Council shortly.
- Members were advised that Cllr. Smith is assisting the Nature Reserve with funding for a new entrance opposite Snowdonia Road in the next financial year. He requested the Parish Council to enquire if the local estate agents who sponsor some of the internal roundabouts on the Wheatpieces estate would like to sponsor some flower tubs/beds at the entrance to the Nature Reserve.
Action: Chairman/Clerk to enquire with the local estate agents if they would like to sponsor some flower tubs/beds at the entrance to the Nature Reserve once the new entrance is installed
- Members were advised that Cllr. Smith has a £2,500 budget in a Community Chest Fund for projects, schemes, assets required in the Parish, this would require match funding from the Parish Council and Members were requested to give this consideration. The Clerk also advised Members that funding for this will be required to be included in the 2020/2021 precept.
- The Parish Council was requested to complete the GCC 'Growing our Communities' application form on behalf of the users of the Community Centre who had applied for funding from the County Cllr. in 2019. Members requested sight of the applications to approve prior to completion of the form.
Action: Clerk to circulate the applications for funding from GCC for members consideration at the next Full Council meeting
Action: Clerk to place on the next Full Council agenda 'To consider the applications for GCC funding prior to the completion of the GCC 'Growing our Communities' application form
- Cllr. Smith was requested to chase GCC Highways for the urgent cutting back of the trees on Jubilee Way near the roundabout opposite Monterey Road to include the shrubbery near the bus stop in this location. Members also advised that the traffic and directional signs were obscured on Jubilee Way and required remedial works.
Action: Clerk to forward an email to Cllr. Smith requesting the above works to be carried out as soon as possible

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- A discussion took place in relation to the provision of dog bins on the new Tewkesbury Meadow estate.

At 7.55pm Cllr. Smith was thanked for his attendance and duly left the meeting.

875/FC BOROUGH COUNCILLORS' REPORTS

There were no Borough reports at the meeting

876/FC EXTENSION TO THE COMMUNITY CENTRE

Members were advised that this will be discussed under 'separate business' later in the meeting

877/FC PLANNING APPLICATIONS

No planning applications had been received for consideration

878/FC FINANCIAL MATTERS

- a) Members were advised that the Parish Precept/Budget for 2020/2021 was dependent on the agreed extension expenditure from the Parish reserves for which the costings are still being finalised. An extraordinary meeting is proposed to be held next Thursday 16th January 2020 to consider approval of the costings for the extension so therefore Members agreed to defer the approval of the Parish Precept/Budget to this extraordinary meeting.

Action: Clerk to place on the Extraordinary meeting agenda 'To approve the Parish Precept/Budget for the forthcoming year (April 2020 – March 2021)'

- b) Members approved the annual subscription of £102.00 + VAT for the hosting of the Parish Council website
Proposed: Cllr. Reid Seconded: Cllr. Pullen
Agreed
- c) Members approved the annual renewal of the Parish Council mailboxes at a cost of £494.16 + VAT
Proposed: Cllr. Reid Seconded: Cllr. Dempster
Agreed
- d) No grant applications had been received
- e) The schedule of invoices for payment dated December 2019 were considered and approved as follows:
Cheques from Lloyds main Parish Council account = **£12,228.98**
Standing Orders and Direct Debits from main Parish Council account = **£1,066.38**
Direct Debit from the Barclays Community Centre account = **£25.00**
Cheques from the TSB Sportsfield account = **£368.00**
Cheques from the Barclays Extension account = **£904.80**
Cheques from the Barclays Community Centre account = **£8,695.98**
Payments made from the Business Debit Card (previously approved) = **£44.25**
Proposed: Cllr. Shyamapant Seconded: Cllr. Reid
Agreed

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- f) The schedule of reimbursements for payment dated December 2019 were considered and approved as follows:

From Lloyds main Parish Council account = **£11.83**

Proposed: Cllr. Shyamapant Seconded: Cllr. Reid

Agreed

Reimbursement for the tidying of the borders in Graylag Crescent and Gadwell Road had been received from GCC into the Lloyds main Parish Council account in the sum of £60.00 and had been circulated for Members information.

879/FC PARISH COUNCIL NEWSLETTER

Cllr. Meredith advised Members that he will produce a first draft of a Parish newsletter to include an update on the extension to the Community Centre and suggestions for inclusion made at previous meetings at his earliest convenience.

Action: Cllr. Meredith to produce a first draft of the newsletter for consideration at his earliest convenience and circulate to Members for further input

Action: Clerk to place on the next Full council agenda ‘To consider the draft Parish newsletter’

880/FC CORRESPONDENCE

- Members were advised that an e-mail had been received from the Gloucester Association of Parish and Town Councils (GAPTC) inviting Parish Councils’ to nominate parish/town councillors to attend the Buckingham Palace Garden party on the 12th May 2020. GAPTC has 4 tickets, this will be for two councillors + their guests (1 guest each). Nominations for one councillor and guest are required by 27th January 2020. Members did not wish to put forward a nomination
- Members were advised that the carriageway works on the A38 Tewkesbury Bypass Jubilee Way have been rescheduled to be carried out on the 16th and 17th January 2020 between the hours of 7.30am and 6.00pm.

881/FC SIGNING OF PARISH COUNCIL CHEQUES

The signing of the cheques approved at 878/FC e) & f) with regard to the schedule of invoices was carried out.

882/FC MEMBERS REPORTS

- Members were advised of a hole on the joint of a footpath at the junction of Fieldfare Walk and Rudgeway Lane between the black bollards.
Action: Cllr. Meredith will report the hole at the junction of Fieldfare Walk and Rudgeway Lane to Gloucestershire Highways
- Members were advised that a polite letter had been posted in a local resident’s property requesting the cutting back of hedges/bushes encroaching onto the public footpath/cycleway, however, these works had not been carried out. A request was made for the Member to post another letter if these works were not carried out in the near future.

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883/FC SEPARATE BUSINESS

Members then moved into confidential business:

Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

- To approve the confidential minutes of the separate business on Thursday 5th December 2019
- To discuss staffing matters
- To receive an update on the tenders received for the extension works and consider the recommendation from the working group
- To consider quotations obtained for required pre-extension works

DATE OF NEXT MEETINGS

Extraordinary Meeting	Thursday 16th January 2020 at 7.00pm
Full Council Meeting	Thursday 6th February 2020 at 7.00pm
Environment Committee	Thursday 20th February 2020 at 7.00pm
Community Centre Committee Meeting	Thursday 20th February 2020 at 7.30pm

The meeting closed at 9.05pm